

Trustees' Annual Report for 2018

Hemel Hempstead District Scout Council

Registered Charity Number 302536

Trustees' Statement and Annual Accounts for the Year ended

31 December 2018

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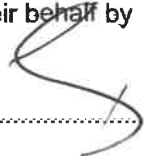
HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

Receipts & Payments Summary for the year ended 31 December

	2018	2017
	£	£
Balance brought forward from previous year	48,639.72	103,296.21
Total receipts	97,963.11	96,660.73
Total payments	-75,640.62	-151,317.22
Net receipts (payments)	22,322.49	-54,656.49
Balance carried forward	70,962.21	48,639.72
Cash, Bank & Deposit Account Balances (See Statement of Assets & Liabilities)	70,962.21	48,639.72

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on: 20/5/2019 and signed on their behalf by


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HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

Receipts for the year ended 31 December	2018	2017
MEMBERSHIP SUBSCRIPTIONS	49,882.50	49,432.50
less: Paid	<u>42,400.00</u>	<u>43,489.50</u>
	7,482.50	5,943.00
Explorer Scout Subs	4,834.00	6,066.50
Jamboree receipts	18,083.60	0.00
less: Jamboree payments	14,595.00	3,150.00
	15,805.10	8,859.50
INVESTMENT INCOME RECEIVED		
Scout Association Short Term Investment Service	101.14	184.24
	101.14	184.24
DONATIONS / GRANTS		
Miscellaneous donations	1,199.00	143.49
	1,199.00	143.49
ACTIVITIES		
Beavers, Cubs & Scouts	13,921.00	6,089.00
Explorer Scouts	13,065.70	8,061.70
Network	2,516.00	490.00
Bushcraft	3,920.00	3,669.75
Water Activities	994.36	1,332.53
Kandersteg 2017	0.00	43,536.29
Haarlem 2019	10,353.60	0.00
Capital Appeal Fundraising	405.86	406.19
	45,176.52	63,585.46
OTHER INCOME		
Scout Shop Sales	11,768.46	10,830.45
Fundraising	20.00	0.00
District HQ - Boxmoor – Flooring (2017)	4,000.00	0.00
District HQ - Boxmoor – (2017)	638.00	0.00
District HQ - Boxmoor.	3,450.00	1,234.00
District HQ - Warners End	3,395.00	3,671.75
Gift Aid	2,129.88	1,873.54
	25,401.34	17,609.74
SUNDRY RECEIPTS		
Explorer Minibus Income	1,725.00	1,665.00
Explorer Minibus Deposits	500.00	500.00
1st Gadebridge Loan Repayment	7,500.00	0.00
Two Waters Loan Repayment	480.00	480.00
4th Hemel Loan Repayment	0.00	3,552.30
War Loan Repayment	50.00	0.00
Miscellaneous Income	25.01	81.00
	10,280.01	6,278.30
TOTAL RECEIPTS FOR THE YEAR	97,963.11	96,660.73

HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

Payments for the year ended 31 December	2018	2017
PREMISES		
District HQ - Boxmoor.	3,567.08	3,608.50
District HQ - Boxmoor – Flooring	0.00	7,983.36
District HQ - Warners End	4,037.19	2,628.02
District HQ - Boxmoor. Capital Expenditure (Note 7)	8,944.75	0.00
Explorer Partnership Agreements	1,579.00	1,302.00
	18,128.02	15,521.88
DONATIONS / GRANTS		
Donations / Grants	0.00	160.00
	0.00	160.00
ACTIVITIES		
Beavers, Cubs & Scouts	13,352.64	4,399.11
Explorer Scouts	14,444.62	13,952.25
Locheamhead Camp 2020	1,200.00	0.00
Network	2,561.00	630.00
Bushcraft	2,687.51	1,322.20
Water Activities	547.01	2,715.79
Kandersteg 2017	0.00	84,490.92
Haarlem 2019	7,570.38	0.00
Jamboree Expenses	0.00	-8.25
Training	1,401.41	1,128.70
	43,764.57	108,630.72
FUNDRAISING, ADMIN & ESTABLISHMENT EXPENSES		
Admin & Establishment	2,306.14	1,355.24
Capital Appeal Fundraising	308.62	309.68
Awards Evening	217.58	231.11
AGM & Meetings	288.00	360.00
Audit	44.94	23.46
Insurance	81.20	81.20
	3,246.48	2,360.69
OTHER EXPENSES		
Public Relations	60.00	36.00
	60.00	36.00
CAPITAL EQUIPMENT		
Equipment	1,202.52	3,266.27
	1,202.52	3,266.27
OTHER EXPENDITURE		
Scout Shop Expenses	511.68	302.97
Scout Shop Stock Purchases	6,507.20	9,760.18
Explorer Minibus	1,220.15	1,278.51
Explorer Minibus Deposits	1,000.00	0.00
	9,239.03	11,341.66
EXCEPTIONAL EXPENDITURE		
1st Gadebridge 5 Year Loan	0.00	10,000.00
	0.00	10,000.00
TOTAL PAYMENTS FOR THE YEAR	75,640.62	151,317.22

HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

Statement of Assets & Liabilities as at 31 December

	2018	2017
MONETARY ASSETS Cash, Bank and Similar Funds		
Bank Current Account(s)	47,551.17	24,541.07
National Savings Accounts	2.00	2.00
The S.A. Short Term Investment Service - General Fund	23,800.86	23,699.72
Cash in hand	123.23	144.43
	71,477.26	48,387.22
TOTAL BALANCES as at 31st DECEMBER	71,477.26	48,387.22
Less unpresented cheques / outstanding transfers	3,298.60	2,040.31
Plus uncredited income / outstanding transfers	2,783.55	2,292.81
	70,962.21	48,639.72
OTHER MONETARY ASSETS		
Debts due to District (Notes 6 & 8)	3,940.00	17,405.41
	3,940.00	17,405.41
INVESTMENT ASSETS		
Government Stocks (Note 10)	0.00	39.00
Other quoted securities at market value	0.00	0.00
Other Investment	0.00	0.00
	0.00	39.00
NON-MONETARY ASSETS Assets for Charity's own use		
Shop Stock	5,393.08	7,872.37
Fittings - Scout Shop	1,660.60	1,660.60
Explorer Minibus	16,321.50	21,750.00
Scouting equipment, furniture etc	24,579.88	23,377.36
	47,955.06	54,660.33
LIABILITIES Those due within one year.		
Expenses incurred not yet invoiced (Note 11)	692.00	0.00
Subscriptions not yet repaid	0.00	0.00
	692.00	0.00
LIABILITIES Those due after one year.		
Loan (with details)	0.00	0.00
Hire purchase owing / Leasing payments outstanding	0.00	0.00
Other long term liabilities	0.00	0.00
	0.00	0.00

Notes to the Accounts.

1. £5,000.00 is held as a provision for the Warners End and Boxmoor buildings.
2. £3,000.00 is held as a provision for Scout Shop development.
3. £10,000.00 is held as the District Reserve.
4. £6,280.00 is held in the Adventure Fund.
5. £6,547.28 is held in the International Fund.
6. A 5 year loan of £2,400.00 to Two Waters was made in 2016 for the purchase of canoes. Repayments of £480.00 each were made in April 2017 & May 2018.
7. £8,944.75 was spent on remedial electrical work and the installation of a new heating system at the Boxmoor building.
8. A 5 year building loan of £10,000.00 was made to the 1st Gadebridge Group during 2017. £7,500.00 was repaid ahead of time during 2018.
9. Outstanding invoices totalling £390.52 are due to the District in respect of Shop sales.
10. The War Loan Stock, shown in previous years' accounts as £39.00, was redeemed during the year to produce £50.00.
11. £692.00 is due to BLYM in respect of Water Activity fees for 2018.
12. The Shop profits for the year were £2,270.29, with £2,000.00 being transferred to the District in 2018. Earlier in the year £1,400.00 was transferred to the District in respect of the profits for 2017. A build up of money in the Shop account resulted in a further transfer of £3,000.00.

Independent Examiner's Report to the Trustees of the Hemel Hempstead District Scout Council

I report on the accounts of the District Scout Council for the year to 31st December 2018 which are set out on pages 3 to 7.

Respective Responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Name ROBERT SALT

Qualification BANKER

Address 1 Westridge Close

Hemel Hempstead

Date 20th May 2019