

**Trustees' Annual Report for 2019**

**Hemel Hempstead District Scout Council**

**Registered Charity Number 302536**

**Trustees' Statement and Annual Accounts for the Year ended**

**31 December 2019**

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## Trustees

*Hemel Hempstead District Scout Council is a Trust established under the Policy, Organisation and Rules of The Scout Association. Trustees are appointed in accordance with the Policy, Organisation and Rules.*

Hon. President	The Mayor of Dacorum		
Hon. Vice-Presidents	Mr D Thomas Mr D Holdsworth	Mr M Watson	
Trustees – Ex-officio	Mr Keith Gower Mr Russ Dyble Mr David Fleming Mr Geoff Angell	Chairman DC Treasurer DSNL	(Nov 2007) (May 2005) (Nov 2004) (Nov 2007)
Trustees – Nominated	Mr Simon Fancourt Mrs Lorna Glass Mr Colin Rivett Mr Mark Knapton	(May 2007) (May 2009) (May 2013) (May 2017)	
Trustees – Elected	Mr Richard Haynes Mr Frank Monnington	(May 2005) (May 2018)	
Bankers	Lloyds Bank Chesham Bucks	Lloyds, Barclays & HSBC Hemel Hempstead Herts	

*The Trustees confirm that during 2019 there were no serious incidents or matters which needed to be reported to the Charity Commission.*

Signed for the Trustees

 David Funnell

May 2020


# HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

## Receipts & Payments Summary for the year ended 31 December

	2019	2018
	£	£
Balance brought forward from previous year	70,962.21	48,639.72
Total receipts	84,069.20	97,963.11
Total payments	-68,618.73	-75,640.62
Net receipts (payments)	15,450.47	22,322.49
Balance carried forward	86,412.68	70,962.21
Cash, Bank & Deposit Account Balances (See Statement of Assets & Liabilities)	86,412.68	70,962.21

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on 2/7/22 and signed on their behalf by

 - DAVID TUNIN

# HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

## Receipts for the year ended 31 December

	2019	2018
<b>MEMBERSHIP SUBSCRIPTIONS</b>	<b>49,008.00</b>	49,882.50
less: Paid	<u><b>41,861.00</b></u>	<u>42,400.00</u>
	<b>7,147.00</b>	<b>7,482.50</b>
Explorer Scout Subs	3,625.00	4,834.00
Jamboree receipts	<b>7,606.40</b>	18,083.60
less: Jamboree payments	<b>7,945.00</b>	14,595.00
	<b>10,433.40</b>	<b>15,805.10</b>
 <b>INVESTMENT INCOME RECEIVED</b>		
Scout Association Short Term Investment Service	148.45	101.14
	<b>148.45</b>	<b>101.14</b>
 <b>DONATIONS / GRANTS</b>		
Miscellaneous donations	208.00	1,199.00
	<b>208.00</b>	<b>1,199.00</b>
 <b>ACTIVITIES</b>		
Beavers, Cubs & Scouts	<b>10,066.75</b>	13,921.00
Explorer Scouts	6,466.40	13,065.70
Network	<b>25.00</b>	2,516.00
Bushcraft	<b>3,139.00</b>	3,920.00
Water Activities	<b>1,680.48</b>	994.36
Locheamhead Camp 2020	<b>8,731.75</b>	0.00
Haarlem 2019	18,509.71	10,353.60
Capital Appeal Fundraising	<b>356.98</b>	405.86
	<b>48,976.07</b>	<b>45,176.52</b>
 <b>OTHER INCOME</b>		
Scout Shop Sales	<b>10,300.18</b>	11,768.46
Fundraising	0.00	20.00
District HQ - Boxmoor – Flooring (2017)	0.00	4,000.00
District HQ - Boxmoor – (2017)	0.00	638.00
District HQ - Boxmoor.	<b>3,450.00</b>	3,450.00
District HQ - Warners End	<b>4,830.00</b>	3,395.00
Gift Aid	0.00	2,129.88
	<b>18,580.18</b>	<b>25,401.34</b>
 <b>SUNDRY RECEIPTS</b>		
Explorer Minibus Income	1,868.10	1,725.00
Explorer Minibus Deposits	750.00	500.00
1st Gadebridge Loan Repayment (Note 7)	<b>2,500.00</b>	7,500.00
Two Waters Loan Repayment (Note 6)	<b>480.00</b>	480.00
War Loan Repayment	0.00	50.00
Miscellaneous Income	<b>125.00</b>	25.01
	<b>5,723.10</b>	<b>10,280.01</b>
 <b>TOTAL RECEIPTS FOR THE YEAR</b>	<b>84,069.20</b>	<b>97,963.11</b>

# HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

## Payments for the year ended 31 December

	2019	2018
<b>PREMISES</b>		
District HQ - Boxmoor.	3,286.63	3,567.08
District HQ - Warners End	2,253.04	4,037.19
District HQ - Boxmoor. Capital Expenditure	0.00	8,944.75
Explorer Partnership Agreements	1,750.00	1,579.00
	<b>7,289.67</b>	<b>18,128.02</b>
<b>DONATIONS / GRANTS</b>		
Donations / Grants	305.00	0.00
	<b>305.00</b>	<b>0.00</b>
<b>ACTIVITIES</b>		
Beavers, Cubs & Scouts	<b>10,933.33</b>	13,352.64
Explorer Scouts	<b>7,379.19</b>	14,444.62
Locheamhead Camp 2020	<b>1,800.00</b>	1,200.00
Network	<b>72.80</b>	2,561.00
Bushcraft	<b>2,474.27</b>	2,687.51
Water Activities	<b>1,123.94</b>	547.01
Haarlem 2019	21,263.58	7,570.38
Training	<b>1,829.26</b>	1,401.41
	<b>46,876.37</b>	<b>43,764.57</b>
<b>FUNDRAISING, ADMIN &amp; ESTABLISHMENT EXPENSES</b>		
Admin & Establishment	<b>1,069.83</b>	2,306.14
Capital Appeal Fundraising	<b>280.54</b>	308.62
Awards Evening	<b>324.70</b>	217.58
AGM & Meetings	<b>359.69</b>	288.00
Audit	<b>37.50</b>	44.94
Insurance	<b>81.20</b>	81.20
Miscellaneous expenditure	<b>128.43</b>	0.00
	<b>2,281.89</b>	<b>3,246.48</b>
<b>OTHER EXPENSES</b>		
Public Relations	0.00	60.00
	<b>0.00</b>	<b>60.00</b>
<b>CAPITAL EQUIPMENT</b>		
Equipment	<b>2,360.99</b>	1,202.52
	<b>2,360.99</b>	<b>1,202.52</b>
<b>OTHER EXPENDITURE</b>		
Scout Shop Expenses	<b>451.99</b>	511.68
Scout Shop Stock Purchases	<b>6,996.56</b>	6,507.20
Explorer Minibus	<b>1,306.26</b>	1,220.15
Explorer Minibus Deposits	<b>750.00</b>	1,000.00
	<b>9,504.81</b>	<b>9,239.03</b>
<b>EXCEPTIONAL EXPENDITURE</b>		
	0.00	0.00
	<b>0.00</b>	<b>0.00</b>
<b>TOTAL PAYMENTS FOR THE YEAR</b>	<b>68,618.73</b>	<b>75,640.62</b>

# HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

## Statement of Assets & Liabilities as at 31 December

	2019	2018
<b>MONETARY ASSETS</b> Cash, Bank and Similar Funds		
Bank Current Account(s)	52,389.29	47,551.17
National Savings Accounts	2.00	2.00
The S.A. Short Term Investment Service - General Fund	33,949.31	23,800.86
Cash in hand	95.25	123.23
	<b>86,435.85</b>	<b>71,477.26</b>
<b>TOTAL BALANCES as at 31st DECEMBER</b>	<b>86,435.85</b>	<b>71,477.26</b>
Less unrepresented cheques / outstanding transfers	3,090.04	3,298.60
Plus uncredited income / outstanding transfers	3,066.87	2,783.55
	<b>86,412.68</b>	<b>70,962.21</b>
<b>OTHER MONETARY ASSETS</b>		
Debts due to District (Note 6)	960.00	3,940.00
	<b>960.00</b>	<b>3,940.00</b>
<b>INVESTMENT ASSETS</b>		
Government Stocks	0.00	39.00
Other quoted securities at market value	0.00	0.00
Other Investment	0.00	0.00
	<b>0.00</b>	<b>39.00</b>
<b>NON-MONETARY ASSETS</b> Assets for Charity's own use		
Shop Stock	5,161.42	5,393.08
Fittings - Scout Shop	1,666.60	1,660.60
Explorer Minibus	<b>12,241.13</b>	<b>16,321.50</b>
Scouting equipment, furniture etc	26,940.87	24,579.88
	<b>46,010.02</b>	<b>47,955.06</b>
<b>LIABILITIES</b> Those due within one year.		
Expenses incurred not yet invoiced (Note 9)	740.00	692.00
Subscriptions not yet repaid	0.00	0.00
	<b>740.00</b>	<b>692.00</b>
<b>LIABILITIES</b> Those due after one year.		
Loan (with details)	0.00	0.00
Hire purchase owing / Leasing payments outstanding	0.00	0.00
Other long term liabilities	0.00	0.00
	<b>0.00</b>	<b>0.00</b>

### **Notes to the Accounts.**

1. £1,000.00 is held as a provision for the Warners End and Boxmoor buildings.
2. £3,000.00 is held as a provision for Scout Shop development.
3. £10,000.00 is held as the District Reserve.
4. £8,538.18 is held in the Adventure Fund.
5. £6,547.28 is held in the International Fund.
6. A 5 year loan of £2,400.00 to Two Waters was made in 2016 for the purchase of canoes. Repayments of £480.00 each were made in April 2017, May 2018 & May 2019.
7. A 5 year building loan of £10,000.00 was made to the 1<sup>st</sup> Gadebridge Group during 2017. £7,500.00 was repaid ahead of time during 2018. The final payment of £2,500.00 was repaid in March 2019.
8. Outstanding invoices totalling £1,373.81 are due to the District in respect of Shop sales.
9. £740.00 is due to BLYM in respect of Water Activity fees for 2019.
10. The Shop profits for the year were £2,841.93, with £2,000.00 being transferred to the District in 2019. It has been decided to leave £841.93 in the Shop account to go towards the cost of buying additional stock for the Phasels Wood branch of the Shop.



## Independent Examiner's Report to the Trustees of the Hemel Hempstead District Scout Council

I report on the accounts of the District Scout Council for the year to 31<sup>st</sup> December 2019 which are set out on pages 3 to 7.

### Respective Responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed   
Name ROBERT SALT  
Qualification BANKER

Address 1 Westridge Close  
Hemel Hempstead Herts  
Date 3-6-2020