

**Trustees' Annual Report for 2020**

# **Hemel Hempstead District Scout Council**

**Registered Charity Number 302536**

**Trustees' Statement and Annual Accounts for the Year ended**

**31 December 2020**

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# Trustees

*Hemel Hempstead District Scout Council is a Trust established under the Policy, Organisation and Rules of The Scout Association. Trustees are appointed in accordance with the Policy, Organisation and Rules.*

Hon. President	The Mayor of Dacorum		
Hon. Vice-Presidents	Mr D Thomas	Mr M Watson	
Trustees – Ex-officio	Mr Keith Gower	Chairman	(Nov 2007)
	Mr Russ Dyble	DC	(May 2005)
	Mr David Fleming	Treasurer	(Nov 2004)
	Mr Geoff Angell	DSNL	(Nov 2007)
Trustees – Nominated	Mr Simon Fancourt	(May 2007)	
	Mrs Lorna Glass	(May 2009)	
	Mr Colin Rivett	(May 2013)	
	Mr Mark Knapton	(May 2017)	
Trustees – Elected	Mr Richard Haynes	(May 2005)	
	Mr Frank Monnington	(May 2018)	
Bankers	Lloyds Bank Chesham Bucks	Lloyds, Barclays & HSBC Hemel Hempstead Herts	

*The Trustees confirm that during 2020 there were no serious incidents or matters which needed to be reported to the Charity Commission.*

Signed for the Trustees



DAVID FLEMING

24/5/21

May 2021

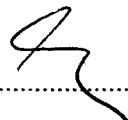
HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

**Receipts & Payments Summary for the year ended 31 December**

	<b>2020</b>	<b>2019</b>
	£	£
Balance brought forward from previous year	86,412.68	70,962.21
Total receipts	73,808.54	84,069.20
Total payments	-57,080.48	-68,618.73
Net receipts (payments)	16,728.06	15,450.47
Balance carried forward	103,140.74	86,412.68
Cash, Bank & Deposit Account Balances (See Statement of Assets & Liabilities)	103,140.74	86,412.68

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on 24/5/21 and signed on their behalf by

  
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HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

<b>Receipts for the year ended 31 December</b>	<b>2020</b>	<b>2019</b>
<b>MEMBERSHIP SUBSCRIPTIONS</b>	53,128.50	49,008.00
less: Paid	<u>45,528.00</u>	<u>41,861.00</u>
	7,600.50	7,147.00
Explorer Scout Subs	-43.00	3,625.00
Jamboree receipts	0.00	7,606.40
less: Jamboree payments	0.00	7,945.00
	<b>7,557.50</b>	<b>10,433.40</b>
 <b>INVESTMENT INCOME RECEIVED</b>		
Charity Deposit Scheme	233.08	148.45
	<b>233.08</b>	<b>148.45</b>
 <b>DONATIONS / GRANTS</b>		
Government Covid Grants	21,334.00	0.00
Miscellaneous donations	1,796.33	208.00
	<b>23,130.33</b>	<b>208.00</b>
 <b>ACTIVITIES</b>		
Beavers, Cubs & Scouts	2,687.05	10,066.75
Explorer Scouts	2,806.10	6,466.40
Network	0.00	25.00
Bushcraft	4,232.50	3,139.00
Water Activities	0.00	1,680.48
Locheamhead Camp 2020	19,013.35	8,731.75
Haarlem 2019	0.00	18,509.71
Capital Appeal Fundraising	298.09	356.98
	<b>29,037.09</b>	<b>48,976.07</b>
 <b>OTHER INCOME</b>		
Scout Shop Sales	5,859.34	10,300.18
Fundraising	1,006.18	0.00
District HQ - Boxmoor.	1,290.02	3,450.00
District HQ - Warners End	5,445.00	4,830.00
Gift Aid	0.00	0.00
	<b>13,600.54</b>	<b>18,580.18</b>
 <b>SUNDRY RECEIPTS</b>		
Explorer Minibus Income	<b>0.00</b>	1,868.10
Explorer Minibus Deposits	250.00	750.00
1st Gadebridge Loan Repayment	0.00	2,500.00
Two Waters Loan Repayment (Note 6)	0.00	480.00
Miscellaneous Income	0.00	125.00
	<b>250.00</b>	<b>5,723.10</b>
 <b>TOTAL RECEIPTS FOR THE YEAR</b>	<b>73,808.54</b>	<b>84,069.20</b>

HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

**Payments for the year ended 31 December**

	<b>2020</b>	<b>2019</b>
<b>PREMISES</b>		
District HQ - Boxmoor.	2,557.25	3,286.63
District HQ - Boxmoor. Capital Expenditure (Note 10)	3,000.00	0.00
District HQ - Warners End	3,079.76	2,253.04
District HQ - Warners End. Capital Expenditure (Note 11)	699.00	0.00
Explorer Partnership Agreements	775.00	1,750.00
	<b>10,111.01</b>	<b>7,289.67</b>
<b>DONATIONS / GRANTS</b>		
Donations / Grants (Note)	503.09	305.00
	<b>503.09</b>	<b>305.00</b>
<b>ACTIVITIES</b>		
Beavers, Cubs & Scouts	<b>3,362.43</b>	10,933.33
Explorer Scouts	<b>3,638.24</b>	7,379.19
Lochearnhead Camp 2020 (Note 9)	<b>27,872.25</b>	1,800.00
Network	<b>0.00</b>	72.80
Bushcraft	<b>2,401.33</b>	2,474.27
Water Activities	<b>875.00</b>	1,123.94
Haarlem 2019	<b>0.00</b>	21,263.58
Training	<b>92.77</b>	1,829.26
	<b>38,242.02</b>	<b>46,876.37</b>
<b>FUNDRAISING, ADMIN &amp; ESTABLISHMENT EXPENSES</b>		
Admin & Establishment	1,061.20	1,069.83
Capital Appeal Fundraising	233.35	280.54
Awards Evening	0.00	324.70
AGM & Meetings	25.00	359.69
Audit	46.25	37.50
Insurance	81.58	81.20
Miscellaneous expenditure	56.00	128.43
	<b>1,503.38</b>	<b>2,281.89</b>
<b>OTHER EXPENSES</b>		
Public Relations	0.00	0.00
	<b>0.00</b>	<b>0.00</b>
<b>CAPITAL EQUIPMENT</b>		
Equipment	776.94	<b>2,360.99</b>
	<b>776.94</b>	<b>2,360.99</b>
<b>OTHER EXPENDITURE</b>		
Scout Shop Expenses	275.73	451.99
Scout Shop Stock Purchases	4,723.31	6,996.56
Explorer Minibus	695.00	1,306.26
Explorer Minibus Deposits	250.00	750.00
	<b>5,944.04</b>	<b>9,504.81</b>
<b>EXCEPTIONAL EXPENDITURE</b>		
	0.00	0.00
	0.00	<b>0.00</b>
<b>TOTAL PAYMENTS FOR THE YEAR</b>	<b>57,080.48</b>	<b>68,618.73</b>

HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

**Statement of Assets & Liabilities as at 31 December**

	<b>2020</b>	<b>2019</b>
<b>MONETARY ASSETS</b>		
Cash, Bank and Similar Funds		
Bank Current Account(s)	48,053.44	52,389.29
National Savings Accounts	2.00	2.00
Charity Deposit Scheme	54,182.39	33,949.31
Cash in hand	350.07	95.25
	<b>102,587.90</b>	<b>86,435.85</b>
<b>TOTAL BALANCES as at 31st DECEMBER</b>	<b>102,587.90</b>	<b>86,435.85</b>
Less unrepresented cheques / outstanding transfers	230.74	3,090.04
Plus uncredited income / outstanding transfers	783.58	3,066.87
	<b>103,140.74</b>	<b>86,412.68</b>
<b>OTHER MONETARY ASSETS</b>		
Debts due to District (Note 6)	960.00	960.00
	<b>960.00</b>	<b>960.00</b>
<b>INVESTMENT ASSETS</b>		
Government Stocks	0.00	0.00
Other quoted securities at market value	0.00	0.00
Other Investment	0.00	0.00
	<b>0.00</b>	<b>0.00</b>
<b>NON-MONETARY ASSETS</b>		
Assets for Charity's own use		
Shop Stock	5,177.76	5,161.42
Fittings - Scout Shop	1,666.60	1,666.60
Explorer Minibus	9,180.85	12,241.13
Scouting equipment, furniture etc	27,717.61	26,940.87
	<b>43,742.82</b>	<b>46,010.02</b>
<b>LIABILITIES</b> Those due within one year.		
Expenses incurred not yet invoiced	0.00	740.00
Subscriptions not yet repaid	<b>0.00</b>	0.00
	<b>0.00</b>	<b>740.00</b>
<b>LIABILITIES</b> Those due after one year.		
Loan (with details)	<b>0.00</b>	0.00
Hire purchase owing / Leasing payments outstanding	<b>0.00</b>	0.00
Other long term liabilities	<b>0.00</b>	0.00
	<b>0.00</b>	<b>0.00</b>

### **Notes to the Accounts.**

1. £3,801.00 is held as a provision for the Warners End and Boxmoor buildings.
2. £3,000.00 is held as a provision for Scout Shop development.
3. £10,000.00 is held as the District Reserve.
4. £6,145.59 is held in the Adventure Fund.
5. £9,039.18 is held in the International Fund.
6. A 5 year loan of £2,400.00 to Two Waters was made in 2016 for the purchase of canoes. Repayments of £480.00 each were made in April 2017, May 2018 & May 2019. Owing to the lack of activity in 2020 the repayment schedule has been extended by one year.
7. Outstanding invoices totalling £783.58 are due to the District in respect of Shop sales.
8. The Shop profits for the year were £876.64.
9. The expenditure for Locheamhead relates to the refunds paid to participants as the camp did not take place because of the pandemic. £3,000.00 has been paid by the District as a deposit. This will either be returned or carried forward to when the camp does take place. A payment of £250.00 was also made for a water activity which will be either returned or carried forward.
10. A new fence was installed at the Boxmoor building at a cost of £3,000.00.
11. A new floor was laid at the Warners End building at a total cost of £2,499.00. £1,800.00 of this was paid by the Pre-School Nursery.



## Independent Examiner's Report to the Trustees of the Hemel Hempstead District Scout Council

I report on the accounts of the District Scout Council for the year to 31<sup>st</sup> December 2020 which are set out on pages 3 to 7.

### Respective Responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ASalt

Name ROBERT SALT

Qualification BANKER

Address 1 Westridge Close

Hemel Hempstead, Herts

Date 24/5/2021