

Hemel Hempstead District Scout Council

Annual General Meeting

To be held on Thursday 23rd May 2024 at 8pm at Warners End District HQ.

Minutes

1. **Introduction and welcome** 14 members of the District Scout Council were present at the 2024 AGM.
Richard Haynes welcomed everyone to the meeting and thanked them for attending. He introduced Ian Tyser (County Lead Volunteer) to the meeting.
2. **Apologies for absence:** Claudia Dinita, Richard Hartley, Teresa Santamaria, Deborah Moore, Rob Salt, Frank Monnington, Colin Rivett, Keith Gower
3. **Governance topics**
 - a. Approve the minutes of the Annual General Meeting held on Thursday 30th June 2023 (Note: the original minutes had the incorrect date from the previous year, this has been updated to reflect the correct year) [Minutes of the 2023 AGM were approved by Russ Dyble, Lorna Glass and Margaret Griffiths](#)
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
[Adopted - Unanimous vote](#)
 - c. Note the District's financial year [Financial year runs 1st Jan – 31st Dec](#)
 - d. Approve appointed and community members of the District Scout Council
[None](#)
 - e. Agree the number of members that may be appointed to the Trustee Board
[5 members have been agreed – unanimous vote](#)
 - f. Agree the quorum for future meetings of the District Scout Council (excluding this AGM) [This was unanimously agreed at 3 people.](#)
4. **Review of the previous year**
 - a. Receive and consider the Annual Report of the District Trustee Board, including the annual Statement of the Accounts [Richard Haynes summarised the salient points within Ketih Gowers annual reports, officially welcomed Margaret Griffiths as the Districts Lead Volunteer and thanked the exiting Executive Committee for their service to Scouting in Hemel Hempstead, thanks were also given to Rob Salt for his time as District Treasurer.](#)
5. **Making appointments**
 - a. Appoint the District Chair, following recommendation from the open selection process initiated by the District Trustee Board [Ketih Gower has been appointed with a 3-year term.](#)

- b. Appoint the District Treasurer, following recommendation from the open selection process initiated by the District Trustee Board Russ Dyble has been appointed with a 3-year term.

Mike Watson observed that the District has a very healthy bank balance and advised that the Charity Commission may, at some point, enquire as to why and therefore there is a need to reduce the balance in the near future.

Richard Haynes advised that there is a development plan in place for the buildings and a surplus from the COVID grants so a portion of the balance will be used for the development of the premises owned by the District. There is a designated 2-year plan.

Margaret Griffiths asked if there was a policy in place for how much is held in reserved funds? This can be found on the website.

John Larkin advised that there is a need to update the Trustee names with the Charity Commission and noted that their systems wont allow updates to be made.

- c. Appoint 3 members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board
 - a. Richard Haynes – 3-year term
 - b. Simon Fancourt – 2-year term
 - c. Frank Monnington – 1 year term
- d. Reappoint District President and/or Vice Presidents The District would like to reappoint the following should they be willing to accept an invitation is to be sent.
 - a. Hon. President = The Mayor of Dacorum
 - b. Hon. Vice-President = Mr M Watson (agreed if there was some administration support provided), Mr D Thomas and Mrs S Neep. Invitations for appointments to be issued. Mike mentioned that there needs to be succession planning implemented for the future.
- e. Appoint the Independent Examiner David Challis – unanimously agreed.
- f. Nominate representatives of the District Scout Council to represent the District on the County Scout Council Simon Fancourt, plus 1 vacancy.

6. Closing remarks

Ian Tycer: thanked the District for his invitation to the AGM and Margaret Griffiths for taking on the Lead Volunteer role. He mentioned that there is some uncertainty with the transition changes afoot, however he is positive about the implementation of these. There is a drive around the Prevention of Future Deaths

and the impact that this is having on Scouting and the making sure that Young People are kept safe. Training is paramount along with the need to ensure that this is kept up to date and understanding what is acceptable for First Aid Training.

Thanks were given to Nickie Davis, Colin Rivett, Steve Harris and Steve Mooney for their support.

Hemel Hempstead District Scouts are working as a great team and the healthy bank balance shows that they are doing well as a District.

Ian acknowledged the difficulties around the Charity Commission and the systems preventing updates, especially around the constitution, but this is a common issue and not isolated.

Growth is a focus for the coming year and one objective is to open more units where possible.

AGM was closed at 20.40